



Planning & Policy Committee Meeting
Tuesday, January 12, 2020 – 3:00 p.m.
Microsoft Teams Meeting: [Join Teams Meeting](#)

- A. Adoption of Agenda
- B. Approval of December 14, 2020 Meeting Minutes (*enclosure*)
- C. Strategic Plan Discussion (*enclosure*)
- D. Other Business
- E. Adjournment



of the New Hampshire School Health Care Coalition

Planning & Policy Committee Minutes of December 14, 2020 Meeting

Members Present: D. Cole Royal, Chair
Norman Guillotte
Kendra Withington
Kathy O'Blenes

Members Absent: Mike Russo

Staff Present: Lisa Duquette, Melissa Perreault, Jeff Kantorowski, and Jessica Mongeau

Guest: N/A

A virtual meeting of the SCHOOLCARE Planning & Policy Committee took place via Microsoft Teams as permitted by Executive Order 2020-04 (declaring a State of Emergency) and Emergency Order #12 was called to order by D. Royal on Monday, December 14, 2020 at 3:02 p.m.

The purpose of this meeting was:

- A. Adoption of Agenda
- B. Approval of November 10, 2020 Meeting Minutes (enclosure)
- C. Strategic Plan Discussion
- D. Other Business
- E. Adjournment

A. Adoption of Agenda

A motion was made by N. Guillotte to adopt the agenda as presented and seconded by K. O'Blenes. Motion carried unanimously by roll call vote.

K. Withington joined the meeting at 3:04 p.m.

B. Review and Approval of Meeting Minutes

A motion was made by N. Guillotte to approve the November 10, 2020 meeting minutes as presented and seconded by K. Withington. Motion carried unanimously by roll call vote.

C. Strategic Plan Discussion

L. Duquette reviewed current developments in the strategic planning process and the strategic planning document that has been compiled. The document shows the top three (3) priority items selected by the Committee and has been refined with clarified goals and activities. N. Guillotte stated the layout and clarification were clear and easy to understand. K. Withington agreed, and said it was clearer to review. N. Guillotte suggested developing additional goals

from the original list that was reviewed earlier as long-range goals to include in the strategic plan. There was discussion by the Committee to review the additional (3) three considerations at the Committee's January meeting.

D. Other Business

The Committee set next meeting for January 12, 2021 at 3:00 p.m. as a virtual meeting. There was no other business discussed.

E. Adjournment

K. O'Blenes made a motion, seconded by N. Guillotte to adjourn the meeting at 3:30 p.m. Motion carried unanimously by roll call vote.